

Police and Crime Panel

22nd June 2015

PCC Decision Records

Report of Chief of Staff



Purpose

1. To update Panel Members on the Police and Crime Commissioner's decision register (from January – May 2015) and forward plan.

Background

Decision Making Process

2. Key decisions are made at an Executive Board comprising of the PCC, the PCC's Chief of Staff, the Chief Constable and the Chief Constable's Chief Finance Officer. Other officers of the PCC or the Chief Constable will attend as and when required. On occasion it is necessary to take decisions outside of this process for reasons of expediency, but all relevant parties are consulted and informed.
3. All key decisions are supported by a report setting out the decision required, all relevant factors to be considered, the outcome of any consultation undertaken and the risks and implications of the course of action being recommended.
4. An online record is maintained of all key decisions taken by the OPCC. This includes a link to any documents which are disclosable under FOI. This record includes decisions taken by the PCC or any person to whom delegated powers have been granted.
5. The PCC will consider holding public meetings when this will provide a means of consultation on decisions (i.e. precept consultation) where there is a clear interest in actively seeking views of the community.
6. The PCC may choose to delegate powers to any deputy appointed, his statutory officers or a senior member of police staff.
7. A record is kept of all decisions made under delegated powers detailing the factors taken into consideration, including any consultation carried out.

NOT PROTECTIVELY MARKED

8. Decisions to be made by the PCC will relate in the main to his statutory functions and financial responsibilities. A Forward Plan for key decisions to be taken over a 3 month period will be published on the PCC's website.

Key decisions are likely to include:

- The preparation, drafting and issuing of the Police and Crime Plan
- Issuing the precept
- Adopting a Medium Term Financial Plan
- Commissioning of Services
- Preparation and issue of the Annual Report
- Any decision which is considered to be of significant public interest or impact either generally or on a particular locality
- Any decision which will incur revenue expenditure in excess of £100,000
- Any decision which will incur capital expenditure in excess of £100,000
- The approval of or adoption of strategies/policies
- Key procurement decisions
- Significant changes to the police estate

Details of the Police and Crime Commissioner's Decision Register 2015 and Forward Plan (June to August) can be found in Appendix 2.

Recommendation

That Panel Members note the contents of the report and agree this as a standard item at future Police and Crime Panel meetings.

Alan Reiss

Chief of Staff

Appendix 1: Risks and Implications

Finance

Staffing

n/a

Equality and Diversity

n/a

Accommodation

n/a

Crime and Disorder

n/a

Children's Act 2004

n/a

Stakeholder/Community Engagement

n/a

Environment

n/a

Collaboration and Partnerships

n/a

Value for Money and Productivity

n/a

Potential Impact on Police and Crime Plan Priorities

n/a

Commissioning

n/a

Other risks

n/a

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Appendix 2**Police and Crime Commissioner****Key Decisions****Forward Plan 2015**

<u>Date of Meeting</u>	<u>No.</u>	<u>Decision</u>
June	1	Victims Services – Decision of Allocation of funding for Darlington Pilot to assess new ways to support victims of crime in line with EU directive to be introduced in late 2015
	2	Red Sigma – Contribution to Red Sigma to fund the development of Shared Victims Information Systems
	3	Publication of Annual Report
July	1	Approval of Draft Medium Term Financial Plan
August	1	Method of delivery of Victims Referral and Assessment Services for 2016-17